



James Ellis
Head of Legal and Democratic Services

MEETING : AUDIT AND GOVERNANCE COMMITTEE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : TUESDAY 5 APRIL 2022
TIME : 7.00 PM

PLEASE NOTE TIME AND VENUE

MEMBERS OF THE COMMITTEE

Councillor Mark Pope (Chairman)
Councillors A Alder, R Fernando, A Huggins, T Stowe, R Townsend and
A Ward-Booth (Vice-Chairman)

Substitutes

Conservative Group: Councillors J Burmicz and A Curtis

(Note: Substitution arrangements must be notified by the absent Member to Democratic Services 24 hours before the meeting)

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Disclosable Pecuniary Interests

A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:

- must not participate in any discussion of the matter at the meeting;
- must not participate in any vote taken on the matter at the meeting;
- must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
- if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
- must leave the room while any discussion or voting takes place.

Public Attendance

The Coronavirus Act 2020 to allow for local authorities to continue committee meetings online expired on 6th May 2021. Therefore, committee meetings must now be held face to face.

If you are attending a committee meeting as a member of the public, information on the measures to keep yourself and everyone else safe have been finalised.

Please note that meetings will continue to be live streamed and webcasted. For further information, please email democraticservices@eastherts.gov.uk or call the Council on 01279 655261 and ask to speak to Democratic Services.

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.

AGENDA

1. Apologies

To receive any apologies for absence

2. Minutes - 25 January 2022 (Pages 7 - 22)

To approve as a correct record the minutes of the meeting held on 25 January 2022.

3. Declarations of Interest

To receive any declarations of interest.

4. Chairman's Announcements

5. Training - Risk Management

6. Leisure Annual Report (Pages 23 - 120)

To move that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion of Appendix 1a, Item 6 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the said Act of the following description: in that it provides financial details.

7. Receipt of the External Auditor's Annual Governance Report - 'To Follow'

Report to follow

8. Approval of the Annual Governance Statement 2020/21
(Pages 121 - 162)

9. Approval of the Statement of Accounts - 'To Follow'

Report to follow

10. Monitoring of 2021/22 Quarter Three Strategic Risk Register, Review of Content of the Strategic Risk Register for 2022/23 and Annual Review of Risk Management Strategy. (Pages 163 - 218)

11. Shared Internal Audit Service - Internal Audit Plan 2022/23
(Pages 219 - 236)

12. Shared Anti-Fraud Plan 2022/23 Report (Pages 237 - 254)

13. Financial Management Quarter 3 Forecast to Year End - 'To Follow'

Report to follow

14. Audit and Governance Committee Work Programme (Pages 255 - 266)

15. Urgent Items

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.